



Permission To Keep An Electric Mobility Scooter

If you would like to keep a mobility scooter in your home, you need to get permission from your Area Officer or Scheme Manager. Permission will not be refused unless there is a good reason, and we will explain this reason to you.

Name	
Address	
Telephone/Mobile No	

Please indicate which type of scooter you intend to purchase:

Type of Scooter	✓	Description
Class 1		Lightweight manual wheelchair – You do not need permission for this type of chair.
Class 2		Motorised wheelchairs, designed for use on the pavement up to 4mph. They may also be used on the road to cross from one pavement to another or where no pavement is available.
Class 3		Motorised scooters used both on the pavement where, like class 2 vehicles they are limited to 4mph, and on the road where they can travel at up to 8mph.

Do you have an impairment that restricts your mobility?

Please give details:

Have you talked to your GP/An Occupational Therapist to check a mobility scooter is the most suitable option for you?

Please give details:

Are you taking any prescribed medication which prohibits use of machinery?

Please give details:

Have you attended a training course on using a scooter safely?

Please give details:

Are you aware of the legal guidance on using a scooter on the pavement and roads?

Yes No

Have you taken out the relevant insurance?

Yes No

Have you registered your scooter with DVLA? (Class 3 Only!)

Yes No

Will the scooter you are thinking of buying fit through all access doors and corridors in your flat/scheme/property door?

Yes No

Where do you intend to store and charge your scooter?

	✓	Description
Inside Own Property		Depending on the layout of the property you will need a fire door and smoke alarm.
Inside Scheme		Scooters must not be stored or charged in communal areas. Mobility scooters should be recharged within the designated charging area, and should be charged according to the manufacturer's instructions. Recharging should only be carried out during day time hours, and not overnight.
External Storage		Please give details:
Other		Please give details:

Signed (Tenant)	✓	Description
Date		
Date Received in Office		
Permission Granted? – Give Condition for Storage and Charging		
Permission Refused? – Give Reasons		
Date Tenant Notified		

Please return your completed form to your Area Officer/Scheme Manager. We will deal with your request and notify you within 28 days. Please do not purchase a scooter before we inform you of our decision in writing. You may be asked to remove the scooter.

By ticking the below box I am allowing ateb to use my personal data to respond to this service request. My personal data will be securely held and used to fulfil the selected service request in accordance with the ateb privacy statement. Please refer to the ateb privacy statement to understand how we protect your personal data www.atebgroup.co.uk/privacy-cookie-policy. For personal data queries, data access requests, amends or removal please email mydata@atebgroup.co.uk

I agree for you to use my personal data